

AGENDA
CHISHOLM CREEK UTILITY AUTHORITY
January 24, 2019

Park City Public Library, 2107 E 61st St N, at 4:30 PM

1. Call to Order
2. Roll Call
3. Adopt Agenda
4. Approve Minutes of December 20th Meeting
5. Public Forum
6. Reports
 - a. Commissioner Reports
 - b. Utility Manager Report
 - c. Attorney Report
 - d. Treasurer Report
 - i. Appropriations
 - ii. Financial Reports
 - e. Engineer Report
 - f. “Energy Project” Status Report – Jeff Flathman of Energy Solutions Professionals
 - i. Consider Pay Request #22 in the amount of \$125,490.59 (\$2736.92 was disbursed from project fund account held by BNY, check #8862 is for \$122,753.67 balance, \$23,049.28 remains as retainage on the project)
7. Unfinished Business
 - a.
8. New Business
 - a. Annual Meeting
 - i. Remarks of Outgoing Commissioners, If Any
 - ii. Receive Commissioner and Alternate Appointments
 - iii. Elect Officers
Chairman –

Vice-Chairman --

Secretary –

Treasurer (may be combined with Secretary) -

- b. Designate Commissioners to Sign Checks and Authorize Transfers from the Checking Account Held by Chisholm Trail State Bank
 - c. Designate Persons Authorized to Request Disbursements from Accounts Held by Bank of New York Mellon and Approve Incumbency Certificate
 - d. Designate Persons Authorized to Sign Service Agreements, Trust and Custodial Agreements, Implementation Documents, and Any Other Documents Necessary for the Administration and Recordkeeping of the CCUA KPERS 457 Plan:
KPERS457 – Chisholm Creek Utility Authority
 - e. Direct Chairman to Sign Health Insurance HIPAA Designation Form as Plan Sponsor Representative
 - f. Elect Voting Delegate to Kansas Rural Water Association (annual meeting will be in March)
 - g. Consider Specifications for Work Truck and Timeline for Solicitation of Bids and Purchase
 - h. Consider Purchase Order 4716 to USA BlueBook in the amount of \$3490.19 for a Replacement Chlorine Analyzer
 - i. Consider Unsolicited Proposals for Property & Casualty Insurance versus Renewal
 - j. Consider Copyright Agreement with Orange County Sanitation District for What 2 Flush Materials
 - k. Discuss Fence North of Old Fire Station
 - l. Discuss Sewer Service for Old Fire Station
 - m.
9. Executive Session (if needed)
 10. Adjournment